

**Savannah Homeowners Association
Architectural Request Form**

Date: _____ Owner's Name _____
Home #: _____ Work #: _____ Email: _____
Address: _____
City, State, Zip: _____

In accordance with the Declaration of Covenants, Conditions and Restrictions for this Community application is hereby made for review and approval of the following described modifications: (brief description of request)

In support of this application the following REQUIRED items are submitted:

1. Plans: The plans will show the following

- a. **plot plan** (official survey of your property, given to you at closing) **indicating where the changes are being made to your property**
- b. floor plan
- c. exterior elevations
- d. roof design
- e. exterior materials and finishes
- f. roof design (where applicable)
- g. landscaping plan (where applicable)
- h. paint samples/swatches (where applicable) – please provide at least 3 swatches of each color
- i. such other items as may be needed to reflect the character and the dimensions of the modifications

2. Summary:

- a. Written statement summarizing nature, style, setback, height and square footage of proposed modification, if applicable
- b. How the dimensions and nature of the proposed modification compare with the site specifications and other requirements set forth in the Design Guidelines and whether any variance requests are made.

3. Neighbor:

- a. Have neighbors that could be impacted by the project to view request they do not have approval or disapproval over the request.

Name: _____ Signature: _____ Address: _____ Date: _____
Name: _____ Signature: _____ Address: _____ Date: _____
Name: _____ Signature: _____ Address: _____ Date: _____
Name: _____ Signature: _____ Address: _____ Date: _____

If the application is incomplete, the Modifications Committee will notify the applicant as to the needed documents and the application will not be further considered until receipt of these materials.

It is recommended that you notify all property owners having the common lot lines with your property and property owners who reasonably view the improvement from their property.

It is hereby understood and agreed that approval of this application by the Modifications Committee does not constitute approval as to compliance with applicable North Carolina Law or Orange/Wake Counties ordinances.

Submit Applications to:

CAS INC.

ATTN: Todd Petherbridge

5915 Farrington Road, Suite 104

Chapel Hill, NC 27517

(919) 403-1400 x1204

Fax: (919) 403-1499

email: todd@casnc.com

Is the floor plan included? YES____ NO____

Is the elevation plan included? YES____ NO____

Exterior finish samples included? YES____ NO____

Other, roof plan, landscaping, fence: YES____ NO____

For Committee Use Only

Address: _____ **Request:** _____

Approved Denied Conditionally Approved

Comments: _____

Signature: _____ Date: _____